Memorandum of Understanding
PFF Teaching Academy Participation and Research Commitments

**Purpose:**

1. to ensure that both PhD student and his/her research adviser have discussed the student’s intention to participate in the PFF Teaching Academy program to acquire teaching-related training and experience before completing the doctorate;

2. to clarify expectations concerning timely fulfillment of research responsibilities on the part of the doctoral student;

3. to confirm faculty research director’s agreement to the doctoral student’s participation in the PFF Teaching Academy.

**Over the course of one academic year, ___________________________ has my full backing to participate in the PFF Teaching Academy program on an overload basis; that is, Teaching Academy participation will not interfere with the research time frame to which we have mutually agreed.**

<table>
<thead>
<tr>
<th>Research faculty (Print and Sign)</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Student (Print and Sign)</td>
<td>Date</td>
</tr>
</tbody>
</table>

Please return the signed form to PFF Teaching Academy Program Manager, pff.teachingacademy@jhu.edu.